

# Bungalow 10 Lodging Agreement

207 10<sup>th</sup> Street

## Rental Rules and Regulations

CONFIRMATION # \_\_\_\_\_ UNIT \_\_\_\_\_

NAME \_\_\_\_\_ # GUESTS \_\_\_\_\_

ARRIVAL DATE \_\_\_\_\_ DEPARTURE DATE \_\_\_\_\_

GUEST SIGNATURE/GUARNATOR \_\_\_\_\_

1. **CHECK-IN TIME** is after 4pm and **CHECK-OUT TIME** is 10am. Early check-in is possible if the Unit was not occupied the night before, but is not guaranteed. There may also be an additional fee for early check-in. Please call the day before your scheduled arrival date to arrange your check-in. In most circumstances you will be sent your check-in door code. Please keep in mind the door code will not work until 4pm on the reserved check-in day, unless early check-in has been approved and arranged.

2. This apartment is **NON SMOKING! (Including the Decks, Porches & Steps)**

3. **Pets are not permitted** under any condition.

4. **DAMAGE/RESERVATION DEPOSIT** – A damage/Reservation Deposit of \$400 is required. The full amount of this deposit must be received upon booking the reservation. The Deposit automatically converts to a security/damage deposit upon arrival. The Security/Damage Deposit is not applied toward the rental amount. The Security/Damage deposit is, however, fully refundable within thirty (30) days of departure, provided all of the following provisions are met:

- a. No damage is done to the unit or its contents.
- b. No charges are incurred due to contraband, pets, or collection of rent for services rendered during your stay.
- c. All debris, rubbish and discards are placed in dumpster, and soiled dishes are washed and placed back in the cabinets.
- d. Any and all charges accrued during the stay are to be paid in full prior to departure.
- e. No linens are lost or damaged.
- f. The renter's departure is no later than the 10 a.m. check-out time.
- g. The renter is not evicted by the owner or representative of the owner, law enforcement or the security company employed by the complex.
- h. No parties or gatherings are held at any time.

5. **Payment** - Typical payment plan is 1 payment every 30 days for 1/3 of the total cost of the reservation, however we are willing to work with you if that is not possible.

6. **Cancellations** – This reservation is nonrefundable for cancellations or changes that result in a shortened stay.

7. **Maximum Occupancy** – The maximum number of guest per unit is 8. Additional guest are not permitted without the written consent of the owner or (Manager representing the owner). Violation of this rule is grounds for immediate eviction.

8. **No Daily Maid Service** – While linens may be included in the unit, daily maid service is not included in the rental rate. Guest must provide their beach towels. We do not permit any towels or linens to be taken from the unit. In addition you should bring laundry soap, dish soap, paper towels, toilet paper, and other household paper supplies.

9. **Falsified Reservations** – Any reservation obtained under false pretense will be subject to forfeiture of advance payment, deposit, and/or rental money and the party will not be permitted to check-in.

10. **Written Exceptions** – Any exceptions to the above mentioned policies must be approved in writing in advance by the owner or property manager.

11. **Parking Passes** – Please park your vehicles tandem in order for ease of use of the driveway by both units. Parking Passes are located in your welcome pack. Renters must display parking passes on front dash or hanging from rearview mirror at all times. Passes must be easily readable from outside of the vehicle. Failure to display may result in towing of vehicle at renter's expense. Leave the parking permit inside the unit on final day of departure.

12. **Hurricane or Storm Policy** – No refunds will be given unless:  
The National Weather Service orders **MANDATORY EVACUATION** in a "Tropical Storm / Hurricane Warning Area". The Refund will consist of:

- a. Any unused portion of rent from a guest currently registered.
- b. Any unused portion of rent from a guest scheduled to arrive during mandatory evacuation.

**Checking In:**

If you have not been contacted the day prior to your arrival please call 410-390-9193 no later than 6pm to arrange for check-in. You may also send an email to [GE@OCRooms.com](mailto:GE@OCRooms.com). The subject should be: Tomorrow arrival.

**By signing below, I agree to all terms and conditions of this agreement and held responsible for any damages to this unit.**

**GUEST SIGNATURE/GUARANTOR** \_\_\_\_\_

**DATE** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

PLEASE COMPLETE AND RETURN WITH EACH GUESTS NAME & PHONE NUMBER

1. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
Ph# \_\_\_\_\_ Date \_\_\_\_\_
2. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
Ph# \_\_\_\_\_ Date \_\_\_\_\_
3. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
Ph# \_\_\_\_\_ Date \_\_\_\_\_
4. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
Ph# \_\_\_\_\_ Date \_\_\_\_\_
5. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
Ph# \_\_\_\_\_ Date \_\_\_\_\_
6. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
Ph# \_\_\_\_\_ Date \_\_\_\_\_
7. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
Ph# \_\_\_\_\_ Date \_\_\_\_\_
8. Name(Print) \_\_\_\_\_ (Sign) \_\_\_\_\_  
PH# \_\_\_\_\_ Date \_\_\_\_\_